



# Welcome to PACE!

## Student Handbook

2025-2026

### School Contact Information

#### **PACE @ PCVS**

201 McDonnel Street  
Peterborough, Ontario  
K9H 2W1  
Phone: 705-745-9833  
Fax: 705-745-4886

#### **Daily Schedule:**

Period 1: 9:30 – 10:45 am  
BREAK: 10:45 - 10:55 am  
Period 2: 10:55 – 12:10 pm  
BREAK: 12:10 - 12:20 pm  
Period 3: 12:20 – 1:35 pm

# PACE is the Place!

## **PACE Student Expectations:**

### **Course Work:**

- Most course work is to be completed in class. Work completed at home may not be evaluated. Regular and constructive feedback from your classroom teacher is essential for your success.
- It is the general expectation that students registered in the day school will strive to complete a course every six weeks. It is your responsibility to discuss unforeseen circumstances that may interfere with meeting this expectation.

### **Class Breaks:**

- Breaks are not to be taken during class except with teacher permission. There is a 10 minute break between periods to use the washroom and attend to personal issues.
- Breaks are to occur on school property - students who decide to go into Confederation Park or leave school property will not be permitted to reenter the building that day.

### **Absences:**

- Absences must be reported to the campus secretary
- You are expected to attend the class in which you are scheduled
- Consecutive absences of 11 - 15 days or greater without a medical note will result in removal from the school register (for students over 18 years of age).
- Consecutive absences of 11 - 15 days or greater without a medical note will result in a referral for attendance support (for students under 18 years of age)
- Consecutive absences of 15 classes within a course will result in the removal of that course/section. Please note this could affect status as a full time student.

### **Signing Out:**

- Students are expected to attend all of their assigned classes. If you leave the school property outside of break time during the school day, you must sign out in the main office
- Students under the age of 18 yrs. are required to have parent permission to sign-out.

### **Progress Tracking:**

- Teachers track your progress. Through discussions with you, your parents/guardians and other teachers, a variety of strategies will be utilized to help you succeed. Regular and consistent contact will be made with you, and where appropriate, your teachers or administration.

### **On Property Issues:**

- Smoking and vaping are not permitted on school property. Doing so is subject to fines from the Tobacco Enforcement Officer. Un-lit cigarettes should not be visible in the school building.
- We are happy to have you on school premises as long as you are attending classes or have other appointments at PACE.
- Mobile phones should be powered off or set to silent/vibrate function.
- Your cooperation is appreciated in moving away from the foyer, hallways and front of the school when you are finished with your classes for the day. This assists others in staying focused on their class work.

### **Dress Code (Regulation Code: B-3.2.8):**

- Students are to dress in a manner which is appropriate for school, the workplace or a school trip.
- Students may NOT wear clothing that promotes, symbolizes, or incites violence, hate, discrimination, bias, prejudice, profanity, pornography, harassment, or bullying, threatens harm

to the safety of self or others or that includes offensive (e.g. sexist, racist, homophobic, anti-Indigenous, anti-Black, anti-Semitic, Islamophobic) images or language.

- Students wearing inappropriate clothing will cover up with another piece of clothing or turn their shirt inside out or be asked to leave for the day
- Tattoos which display inappropriate language, images or symbols will need to be covered.

#### **Code of Conduct:**

- All students are expected to familiarize themselves with the Code of Conduct. It is posted in classrooms and on the Board and school websites.
- Bullying of any kind is unacceptable. If you are being bullied contact the school, your teacher or administration for support. The Report bullying on-line link is provided below.

#### **Communications:**

- Announcements can be found posted on the TV monitors on the 1<sup>st</sup> and 2<sup>nd</sup> floor foyers.
- Students are encouraged to download the Edsby App and visit the PACE School Talk group to learn about upcoming events.



**PACE School Talk**

#### **Links**

**PACE website** <http://pace.kprdsb.ca>

**Kawartha Pine Ridge District School Board website** <http://www.kprschools.ca/>

**Report Bullying (Parents or Students):** [http://kprforms.kprdsb.ca/Report\\_Bullying/report.asp](http://kprforms.kprdsb.ca/Report_Bullying/report.asp)